

**City of Kelowna  
Regular Council Meeting  
AGENDA**



Monday, March 9, 2015  
8:30 am  
Knox Mountain Meeting Room (#4A)  
City Hall, 1435 Water Street

	Pages
1. Call to Order	
2. Confirmation of Minutes	3 - 5
Regular AM Meeting - March 2, 2015	
3. Reports	
3.1 SILGA Awareness/Outreach, Verbal Presentation by Councillor Chad Eliason	15 m      6 - 16
To provide Council with an overview of SILGA.	
3.2 Capital Planning Update	45 m      17 - 29
To provide Council with information about the capital planning process used to develop the annual, 10 and 20 year capital plans including asset management plans.	
4. Resolution Closing the Meeting to the Public	
THAT this meeting be closed to the public pursuant to Section 90(1) (a), (b), (f) and (j) of the <i>Community Charter</i> for Council to deal with matters relating to the following:	
<ul style="list-style-type: none"><li>• Position Appointment;</li><li>• Municipal Award/Honour;</li><li>• Law Enforcement; and</li><li>• Third Party Information.</li></ul>	
5. Adjourn to Closed Session	
6. Reconvene to Open Session	

**7. Issues Arising from Correspondence & Community Concerns**

**7.1 Mayor Basran, re: Issues Arising from Correspondence**

30 m

**8. Termination**



## City of Kelowna Regular Council Meeting Minutes

Date: Monday, March 2, 2015  
 Location: Knox Mountain Meeting Room (#4A)  
 City Hall, 1435 Water Street

Council Members Present: Mayor Colin Basran and Councillors Maxine DeHart, Ryan Donn, Tracy Gray, Charlie Hodge, Brad Sieben, Mohini Singh and Luke Stack

Council Members Absent: Councillor Gail Given

Staff Present: City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; Divisional Director, Community Planning & Real Estate, Doug Gilchrist\*; Divisional Director, Infrastructure, Alan Newcombe\*; Director, Real Estate, Derek Edstrom\*; Long Range Policy Planning Manager, James Moore\*; Planner, Lauren Sanbrooks\*; Cultural Services Manager, Sandra Kochan\*; Policy & Planning Department Manager, Danielle Noble-Brandt\*; Park & Building Planning Manager, Terry Barton\*; Building Services Manager, Martin Johansen\*; and Council Services Coordinator, Sandi Horning

(\* denotes partial attendance)

### 1. Call to Order

Mayor Basran called the meeting to order at 8:33 a.m.

### 2. Confirmation of Minutes

Moved By Councillor Hodge/Seconded By Councillor Gray

R132/15/03/02 THAT the Minutes of the Committee-of-the-Whole Meeting of February 17, 2015 and the Regular AM Meeting of February 23, 2015 be confirmed as circulated.

Carried

### 3. Reports

#### 3.1 Heritage Review

Staff:

- Displayed a PowerPoint presentation and responded to questions from Council.
- Clarified the mandate and term for the Heritage Review Advisory Committee.

Divisional Director, Community Planning & Real Estate:

- Responded to questions from Council regarding the Heritage Review and the 2015 Budget process.

Council:

- Suggested someone with real estate knowledge be added to the Heritage Review Advisory Committee (HRAC).
- Questioned the inclusion of one resident association.
- Suggested that Tourism Kelowna be included in the HRAC membership.
- Queried whether to include a representative from the Okanagan Library.
- Suggested that both Westbank First Nation and the Okanagan Indian Band be asked to send a representative.
- Suggested the use of UBC faculty or staff in the future.
- Suggested that someone with construction/building experience be added to the HRAC.

Moved By Councillor Hodge/Seconded By Councillor Donn

R133/15/03/02 THAT Council receives, for information, the report from the Policy and Planning Department dated February 13, 2015, with respect to the Heritage Review;

AND THAT Council directs staff to report back with a Terms of Reference for the Heritage Review;

AND FURTHER THAT Council directs the Divisional Director, Community Planning & Real Estate to waive the requirement to forward applications to the Community Heritage Committee until the completion of the Heritage Review.

Carried

#### 3.2 Heritage Asset Management Strategy

Staff:

- Displayed a PowerPoint presentation summarizing the Strategy.
- Advised that a more detailed Report to Council with respect to 'Cameron House' will be coming forward prior to final Budget discussions.
- Advised that the Heritage Asset Management Strategy only applies to the 19 city-owned heritage sites.
- Responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Donn

R134/15/03/02 THAT Council receives, for information, the Report from the Parks & Buildings Planning Manager dated February 18, 2015 with respect to the Heritage Asset Management Strategy.

Carried

The meeting recessed at 10:11 a.m. The meeting reconvened at 10:23 a.m.

**4. Resolution Closing the Meeting to the Public**

Moved By Councillor Stack/Seconded By Councillor Hodge

R135/15/03/02 THAT this meeting be closed to the public pursuant to Section 90(1) (a), (b) and (j) of the *Community Charter* for Council to deal with matters relating to the following:

- Position Appointment;
- Municipal Award or Honour; and
- Third Party Information.

Carried

**5. Adjourn to Closed Session**

The meeting adjourned to a closed session at 10:23 a.m.

**6. Reconvene to Open Session**

The meeting reconvened to an open session at 12:13 p.m.

**7. Issues Arising from Correspondence & Community Concerns**

**7.1 Mayor Basran, re: Issues Arising from Correspondence**

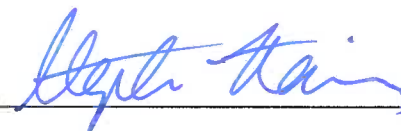
Mayor Basran advised that he did not have anything to raise with Council.

**8. Termination**

The meeting was declared terminated at 12:14 p.m.

\_\_\_\_\_  
Mayor

/slh



\_\_\_\_\_  
City Clerk

# *Southern Interior Local Government Association*



Lillooet Lake

*Awareness is Opportunity*

# SILGA MISSION STATEMENT

- *SILGA works to represent each community within the BC Southern Interior Region to provide a strong and effective voice of common issues and regional initiatives.*
- *SILGA meets on average 4-6 times a year; the meeting location varies between SILGA communities.*
- *If your community would like SILGA to schedule a meeting in your community, just ask.*



# 2014-2015 SILGA EXECUTIVE

President, Councillor Marg Spina  
City of Kamloops

Past President, Director Rhona Martin  
CSRD

1st Vice President, Councillor Chad Eliason  
City of Salmon Arm

2nd Vice President, Director Patty Hanson  
CORD

Director at Large, Mayor Marg Lampman  
**District of Lillooet**

Director at Large, Director Willow MacDonald  
TNRD

Director at Large, Councillor Kim Maynard  
City of Princeton

Director at Large, Councillor Shelley Sim  
District of Clearwater

Director at Large, Charlie Hodge  
City of Kelowna

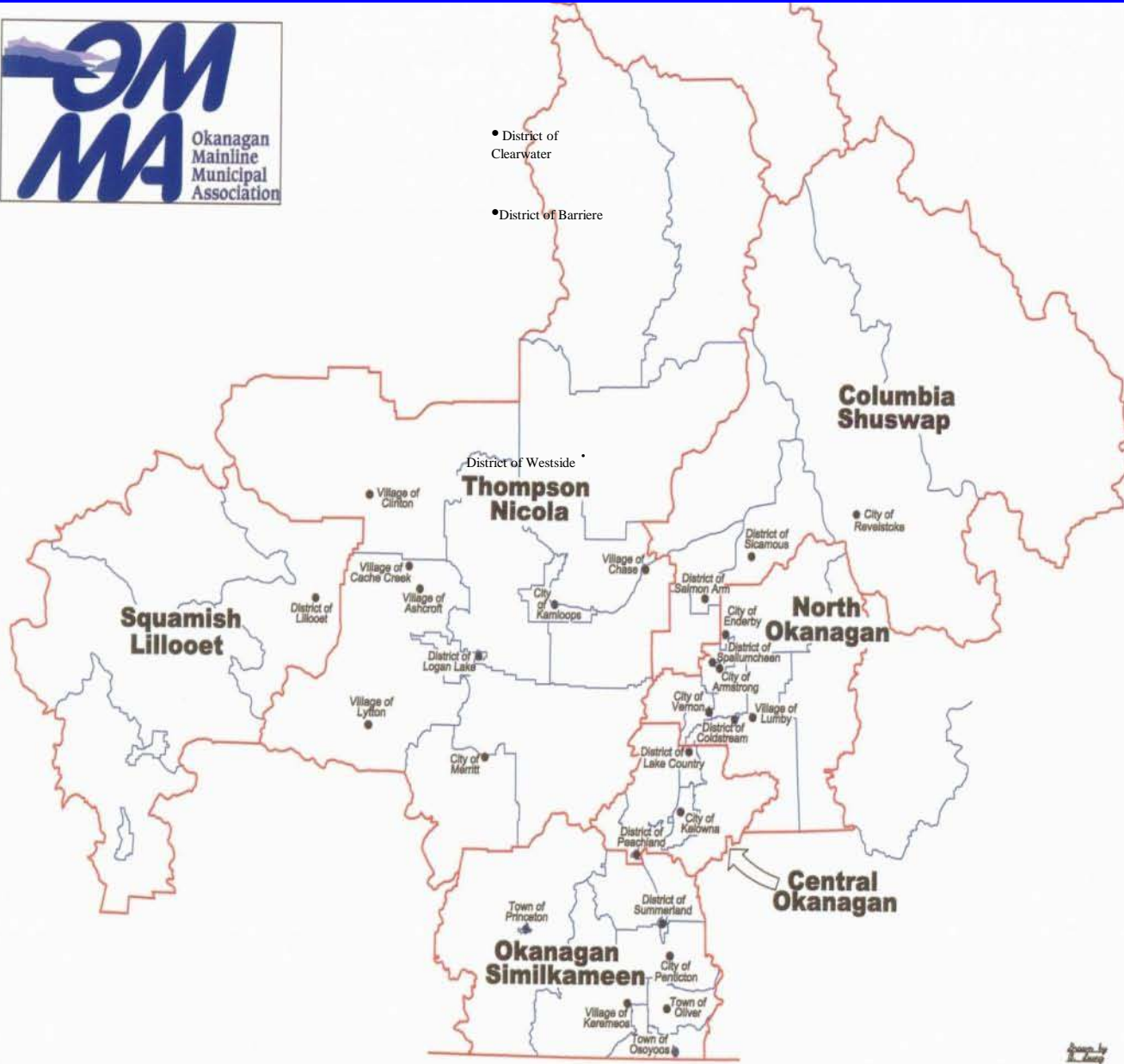
Director at Large, Vacant

Regional District Representative, Mike Macnabb  
RDNO

Executive Director, Alison Slater  
Kamloops



# SILGA Geographical Area



# Who are SILGA Members?

City of Armstrong	District of West Kelowna
City of Enderby	Central Okanagan RD
City of Kamloops	Columbia Shuswap RD
City of Kelowna	North Okanagan RD
City of Merritt	Okanagan Similkameen RD
City of Penticton	Squamish Lillooet RD
City of Revelstoke	Thompson Nicola RD
City of Salmon Arm	Town of Oliver
City of Vernon	Town of Osoyoos
District of Barriere	Town of Princeton
District of Clearwater	Township of Spallumcheen
District of Coldstream	Village of Ashcroft
District of Lake Country	Village of Cache Creek
District of Lillooet	Village of Chase
District of Logan Lake	Village of Clinton
District of Peachland	Village of Keremeos
District of Sicamous	Village of Lumby
District of Summerland	Village of Lytton
	Sun Peaks Resort Municipality

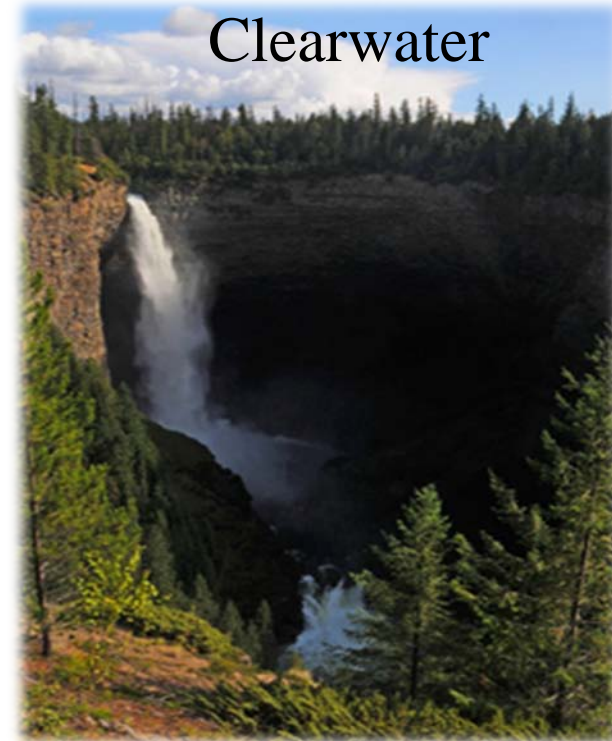
# What is our purpose?

- *To speak as ONE voice for local government issues of our members.*
- *To promote and advance to the UBCM proposed changes in legislation, regulations or government policy*
- *To provide education to local officials, conveniently and at low cost*
- *To coordinate communication between SILGA members*



# What are SILGA's Goals?

- *To identify issues that affect our members*
- *To encourage communication and sharing of best practices*
- *To provide a strong, effective voice for common issues*
- *To champion regional issues to UBCM and senior governments*
- *To strive to have the best educated elected officials in BC*
- *To provide professional development and education*



Clearwater



Osoyoos

# How will we achieve our goals?

- *Meet with all SILGA membership prior to the annual convention.*
- *Engage our membership on issues affecting them.*
- *Encourage our members to submit resolutions for the annual SILGA convention for discussion and support at the UBCM convention.*
- *Continue to increase communication with senior levels of government.*



Peachland



Kamloops Lake

# SILGA Successes

- *Quagga and Zebra mussel monitoring and prevention into interior waterways*
- *Fire zones monitored within fire regions rather than a one size fits all approach*
- *Amendments to meat processing regulations to ensure small operators are still viable*
- *Strategic wildfire/interface fire prevention*
- *Educational programs such as Finance 101*



Sun Peaks



Sicamous

# *Current Issues SILGA is working on*

- *Doctor recruitment in rural areas*
- *Fire department equipment expenses*

CORD



Lake Country



# 2015 SILGA Convention Kamloops

*When?*

*April 29<sup>th</sup> to May 1<sup>st</sup>*

*What are the benefits of attending the convention?*

- *Gold Star Resolutions*
- *Keynote Speakers*
- *Educational Sessions*
- *Networking Opportunities*
- *Lots of Fun!*





# Report to Council



**Date:** March 3<sup>rd</sup>, 2015  
**File:** 220-02  
**To:** City Manager  
**From:** Joel Shaw, P.Eng., Capital Assets and Investments Manager  
**Subject:** Capital Planning Update

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## **Recommendation:**

THAT Council receives, for information, the report from the Capital Assets and Investments Manager dated March 3<sup>rd</sup>, 2015, with respect to Capital Planning Update.

## **Purpose:**

To provide Council with information about the capital planning process used to develop the annual, 10 and 20 year capital plans including asset management plans.

## **Background:**

The City relies on many documents for capital planning. These plans include:

- Annual Capital Plan,
- 10-Year Capital Plan (2020 Capital Plan),
- 20-Year Servicing Plan and Financial Strategy,
- Infrastructure Master Plans,
- Asset Management Plan.

Beginning in 2015 the City will update the corporate asset management plan (AMP) for eight infrastructure areas. Also in 2015, the City will roll out 20-Year Strategic Capital Plan that will bring together all the long-term plans (i.e. 20-Year Servicing Plan, AMP, Master Plans) so that infrastructure can be viewed holistically and ensure investment aligns with community priorities.

The presentation will review the various capital plans, how they fit together and the schedule for presenting the AMP and the 10 and 20 Year Capital plans to Council and the Community.

## **Internal Circulation:**

Infrastructure Divisional Director  
Communications & Information Services Divisional Director

**Considerations not applicable to this report:**

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

Submitted by:

J. Shaw, Capital Assets and Investments manager

Approved for inclusion:



A. Newcomb, Infrastructure Divisional Director

Attachment: Presentation - Capital Update

cc: Infrastructure Divisional Director

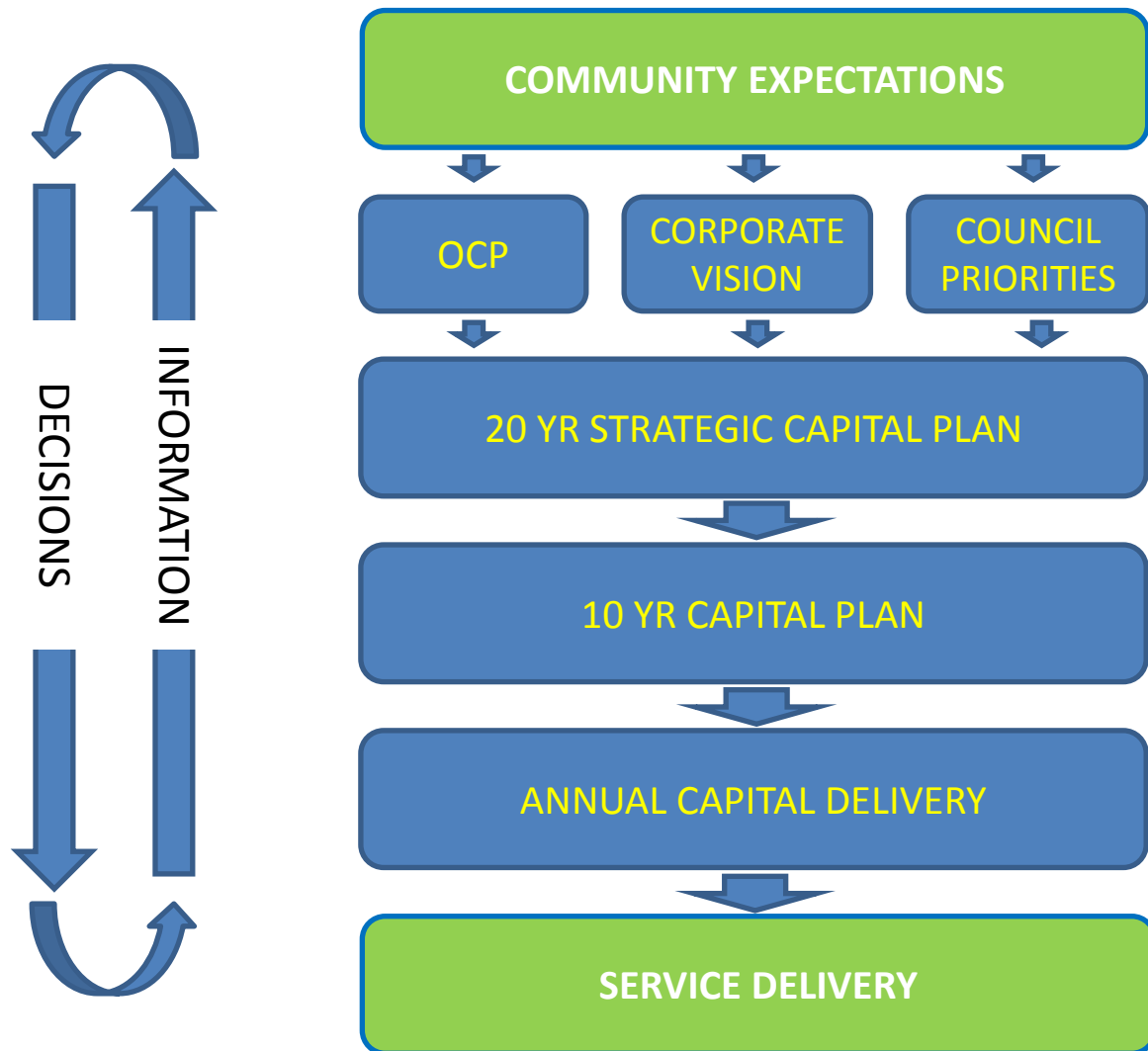
Communications & Information Services Divisional Director

# INFRASTRUCTURE GOVERNANCE

MARCH 9<sup>TH</sup>, 2015



# Infrastructure Governance

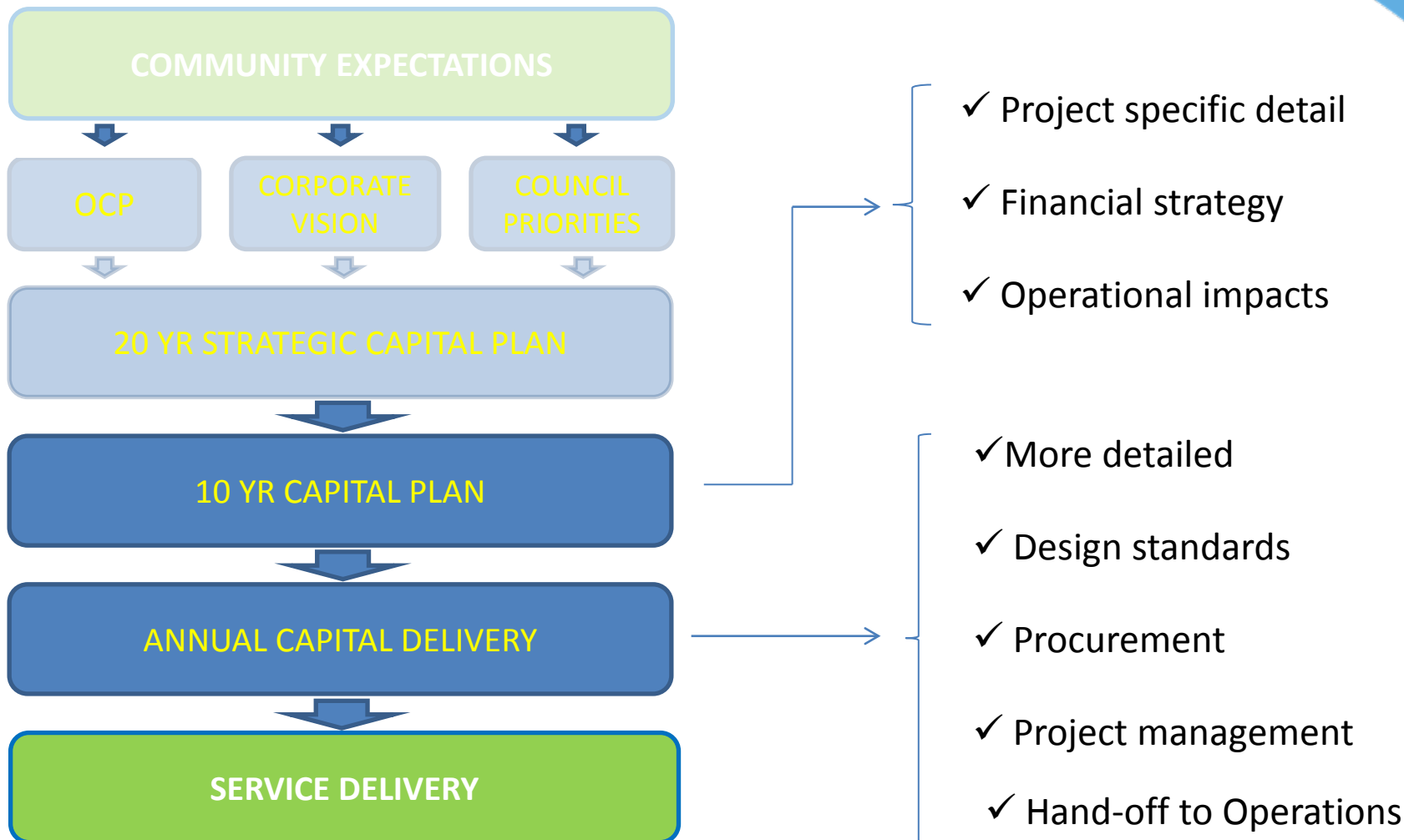


# INFRASTRUCTURE PLANNING



- ✓ Levels of Service
- ✓ 20-Year Servicing Plan
- ✓ Asset Management
- ✓ Infrastructure Master Plans
- ✓ Infrastructure Models
- ✓ Financing Strategy

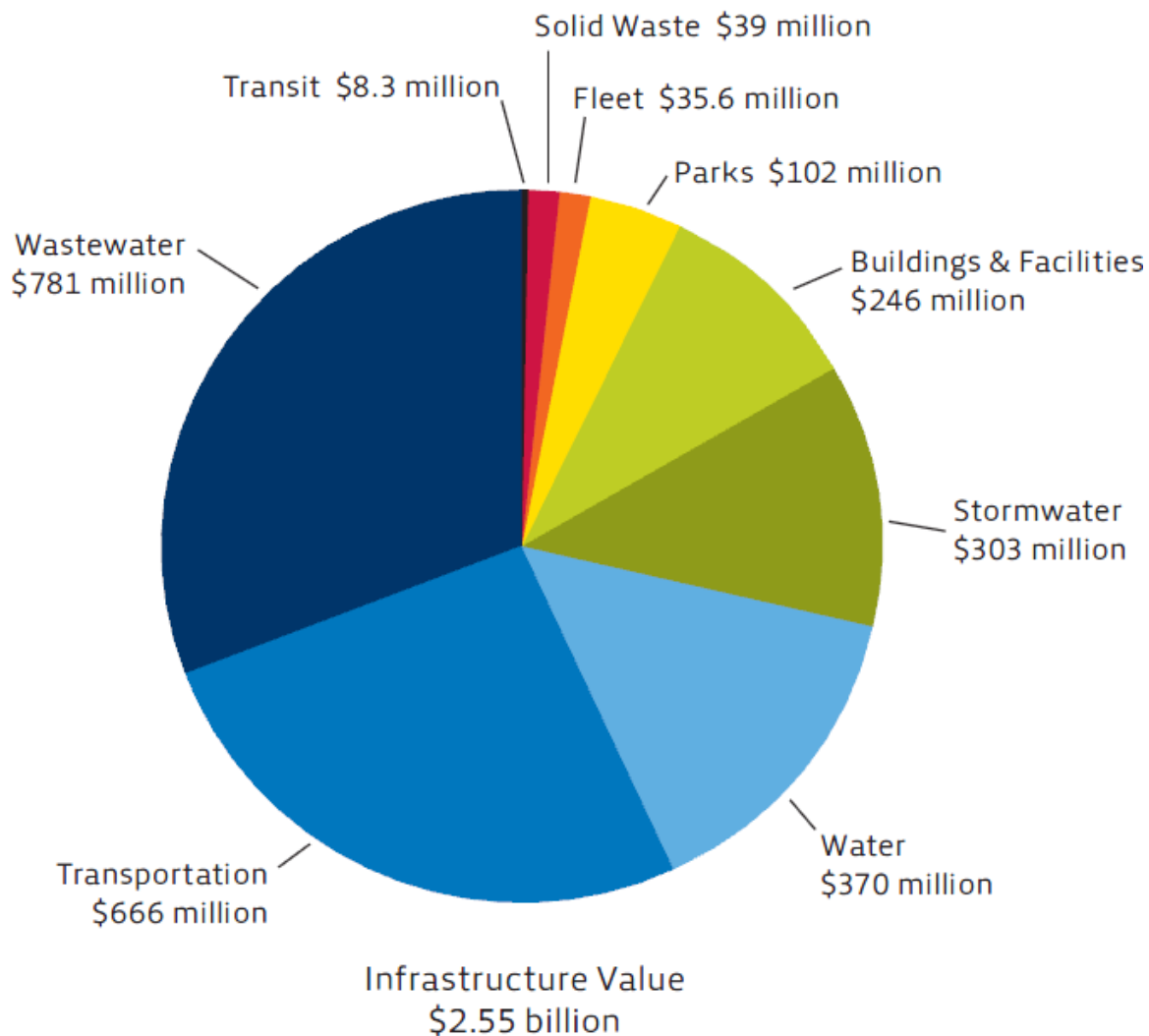
# INFRASTRUCTURE DELIVERY



## Infrastructure Today

- 810 kms of paved roads, sidewalks, bridges, and traffic control,
- 410 kms water mains, PRV's and booster stations,
- 590 kms sewer mains and 33 lift stations,
- 380 kms storm water mains and 68 detention ponds,
- 4 source water pump stations and 24 reservoirs,
- 2 wastewater treatment plants,
- 118 Buildings and Facilities (approx. 1.6 M Sq Ft),
- 220 park locations (920 Ha of parkland),
- Fleet Vehicles,
- Transit Facilities,
- Regional Landfill and Solid Waste Compost facility,
- International Airport.

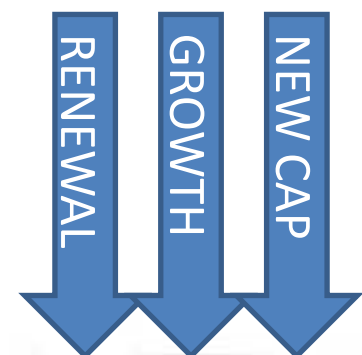
## Replacement Value of Infrastructure System





# BALANCING CAPITAL DEMANDS

CAPITAL COSTS

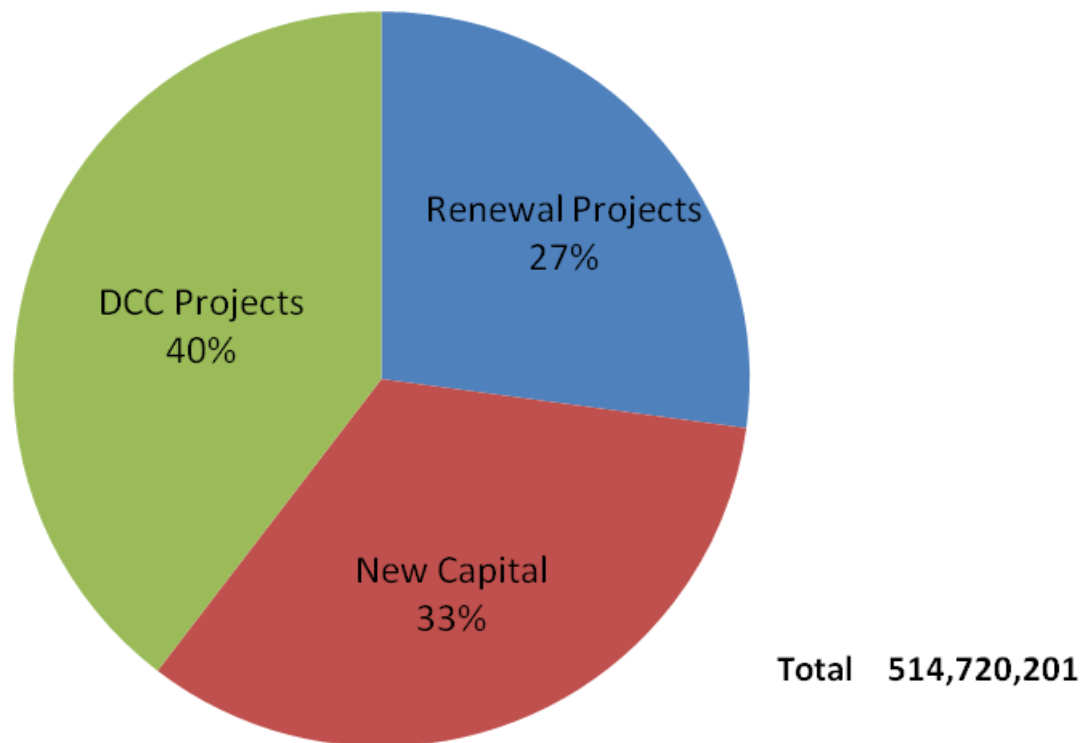


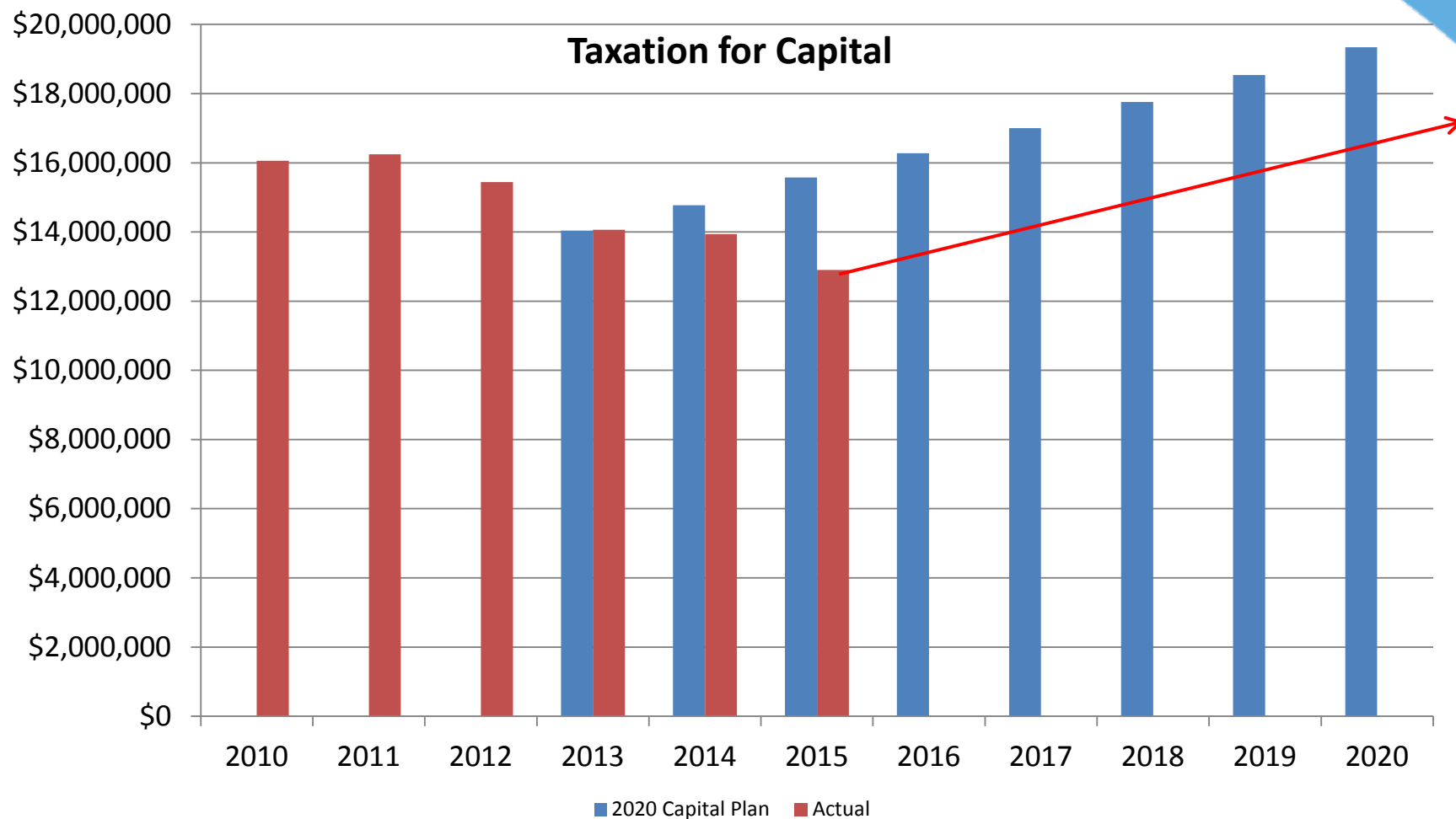
FUNDING



## 2013 - 2020 Capital Plan

**Funding Split by Project Category**





## 2015 CAPITAL PLANNING

- ▶ 20-Year Strategic Capital Plan
  - ▶ Citizens Survey
  - ▶ Capital Projects
  - ▶ Financial Strategy
  - ▶ Service Levels and Performance Measures
  
- ▶ Update 10-Year Capital Plan
  
- ▶ Asset Management Plans

QUESTIONS?

